



## Selection process

### What does the selection process entail?

The selection process has four stages:

- Period for **receiving applications** and clearing up any doubts.
- **Preselection** process to discard applications that fail to meet the minimum requirements.
- **Evaluation** of knowledge, skills and competencies relevant to the various responsibilities that the position entails. An assessment is made of each candidate's career experience, this being explored further when interviews and tests are conducted.

The selection committee (formed by the vice president for teaching and learning, the vice president for strategic planning and research, the faculty dean and the UOC Personnel department) decides who should fill the vacancy. The selection committee may seek external advice if this would be particularly relevant.

- Official **communication** of the results. All candidates are informed of the selection process's result. They can also consult the status of their application at any time by going to their applications record in the Candidates section. The selection committee's decision is final.

## **How do you apply for the selection process?**

If there is a vacancy that matches your profile, to be considered in the selection process you must register in our *Candidates* section, provide your curriculum vitae and then complete the application for the vacancy.